

PUBLIC PREVIEW:

MATTERS TO BE CONSIDERED LATER IN PRIVATE

Cabinet Member(s)	As appropriate
Cabinet Portfolio(s)	As appropriate
Officer Contact(s)	Mark Braddock – Democratic Services
Papers with report	None

HEADLINES

Summary	<p>A report to Cabinet to provide maximum transparency to residents on the private matters to be considered later in Part 2 of the Cabinet meeting and agenda.</p> <p>This will enable Cabinet Members to openly discuss such matters generally in public, and via the Council’s live broadcast of the meeting, without prejudicing their later consideration in private.</p>
Putting our Residents First Delivering on the Council Strategy 2022-2026	<p>This report supports our ambition for residents / the Council of: An efficient, well-run, digital-enabled council working with partners to deliver services to improve the lives of all our residents</p> <p>This report supports our commitments to residents of: A Digital-Enabled, Modern, Well-Run Council</p>
Financial Cost	As set out in the report.
Relevant Select Committee	As set out in this report under each item – however, this item is not for scrutiny call-in as it is information only.
Ward(s)	As set out in the report

RECOMMENDATION

That Cabinet note the reports to be considered later in private and Part 2 of the Cabinet agenda and comment on them as appropriate for public information purposes.

Reasons for recommendation

Why are certain reports considered in private?

As a transparent, democratic organisation, the Council's Cabinet will consider matters in public on Part 1 of this Cabinet agenda. However, there will inevitably be some reports that will need to be considered in private. These would generally relate to contracts, property transactions or commercially sensitive information, for example, tender bids from commercial organisations, which if made public, could prejudice the Council's ability secure value-for-money for resident taxpayers.

This information is also called 'exempt' information and is considered in Part 2 of any Cabinet agenda by applying the relevant section of the Part 1 of Schedule 12 (A) to the Local Government Act 1972 (as amended), in that the report contains certain information and that the public interest in withholding that information outweighs the public interest in disclosing it.

How can the public find out more about the private reports?

To ensure maximum transparency when the Cabinet considers such private reports:

- 1) They are first given advance notice on the Cabinet's Forward Plan in summary form setting out the reason why they will be considered in private. The [Forward Plan](#) is a public document setting out all the expected decisions the Cabinet will make over the coming year, except those that are urgent, and is available on the Council's website to view;
- 2) This report provides a fuller public preview of the matters to be discussed in Part 2 of this Cabinet meeting and gives an opportunity for Cabinet Members to highlight issues of significance within and for public information purposes, without prejudicing their later fuller consideration in private. It also sets out the recommendations in general terms that are being proposed for a decision on.
- 3) Consideration of this report will also be broadcast live on the Council's YouTube channel: Hillingdon London, and available for viewing afterwards, for wider democratic engagement.
- 4) After these private reports are considered in Part 2 of this Cabinet meeting, Cabinet's full decisions on them will then be published on the Council's website the day after the Cabinet meeting, along with the decisions on the other matters already considered in public.

Alternative options considered

Cabinet could resolve to release any private report into the public domain in extraordinary or highly exceptional cases, where it considers the public interest in disclosing the information outweighs the public interest in withholding it. However, to ensure greater transparency on all private matters considered, this public preview item is advised as the most suitable way forward.

Legal comments

Such private matters are considered in accordance with Local Government Act 1972 (as amended) Access to Information provisions and also The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. This report enables such matters to be discussed in public as far as is possible under the relevant legislation.

SUPPORTING INFORMATION

ITEM 10 - PROPERTY DECISIONS IN RESPECT OF THE CURRENT UXBRIDGE LIBRARY, HIGH STREET FOLLOWING THE DECISION TO RELOCATE THE LIBRARY TO THE CIVIC CENTRE SITE IN UXBRIDGE

Relevant Cabinet Portfolio(s)	Property, Highways and Transport Residents' Services
Relevant Ward(s)	Uxbridge
Relevant Select Committee	Corporate Resources & Infrastructure

Information

The purpose of this report to Cabinet is to progress property matters regarding the existing Uxbridge Library, following the decision to relocate the library to the Civic Centre site in Uxbridge on 15 February 2024. The relocation aims to provide a more accessible and modern library facility for residents. The Council is committed to ensuring that the new library location will better meet the needs of the community. Planning permission for the relocation to the Civic Centre was granted on 16th July 2024.

The report considers the existing library building's lack of suitability for public service needs, particularly in terms of accessibility, evacuation lift requirements and carbon emission issues.

This report to Cabinet will detail the future property options available for the existing library building, for Cabinet to make the necessary decisions, and to ensure the effective transition of public library services from the existing site to the new site.

ITEM 11 - CONTRACT AWARD FOR WASTE SERVICES

Relevant Cabinet Portfolio(s)	Residents' Services
Relevant Ward(s)	All
Relevant Select Committee	Residents' Services

Information

The report outlines the tendering exercise for the provision of services for the treatment of mixed bulky waste and street litter across the Borough and collected from Harlington Road Depot and the collection and processing of excavated material from the Borough's cemeteries. Cabinet will consider a contract for such services, which will support the Council's commitment to sustainable waste management, with no waste expected to be sent to landfill, and ensure community engagement to promote waste reduction, reuse and recycling.

ITEM 12 - SOCIAL CARE CATERING SERVICES

Relevant Cabinet Portfolio(s)	Health & Social Care Children, Families & Education
Relevant Ward(s)	All
Relevant Select Committee	Health & Social Care Children, Families & Education

Information

The report considers extending the current contract in respect of Social Care Catering Services. This includes meals to Hillingdon residents living in four extra-care schemes, catering staff for the Queens Walk Adult Resource Centre, and meals for children at three early years centres.

The report considers incremental changes to the catering services to further promote residents' independence and healthy living and the outcome of a 4-week consultation with residents in two of the extra care units, Cottesmore House and Triscott House, regarding the proposed changes.

ITEM 13 - FLEET REPLACEMENT PROGRAMME

Relevant Cabinet Portfolio(s)	Finance
Relevant Ward(s)	N/A
Relevant Select Committee	Corporate Resources & Infrastructure

Information

The report outlines the Council's 7-year fleet replacement programme, which involves the procurement of 96 vehicles required across Housing, Maintenance and Green Spaces. The Council aims to replace these front-line service vehicles, many which have now reached the end of their serviceable life and are now subject to daily ULEZ fees.

The Council also now has a viable choice between electric and diesel replacements for its light commercial fleet, supporting the Council's climate targets.

Cabinet will make the necessary procurement decisions in relation to the fleet.

ITEM 14 - DISPOSAL OF LAND OPPOSITE 90 PEMBROKE ROAD RUISLIP HA4 8NX

Relevant Cabinet Portfolio(s)	Property, Highways and Transport
Relevant Ward(s)	Ruislip Manor
Relevant Select Committee	Corporate Resources & Infrastructure

Information

This report seeks a decision on the disposal of a small parcel of land opposite 90 Pembroke Road, Ruislip, which is currently used for unauthorised car parking and not required for any service use.